



BOARD OF HEALTH MEETING MINUTES
Tuesday, May 17, 2018

BOARD MEMBERS:

Bryan Elliott (Excused)
Larry Church (Excused)
Nate Marvin, Commissioner, Washington County
Tom Dale, Commissioner, Canyon County
Kelly Aberasturi, Commissioner, Owyhee County
Bill Brown, Commissioner, Adams County (Excused)
Richard T. Roberge, MD, Physician Representative (Excused)

STAFF MEMBERS:

Nikole Zogg
Doug Doney
Patty Foster
Katrina Williams
Nancy Sandoval

GUESTS: Heather Taylor, Bailey Peterson, Mike Hanigan, Georgia Hanigan as proxy delegate for Commissioner Church, Mark Rekow as proxy delegate for Commissioner Elliott

MEETING CALLED TO ORDER -- CHAIR

Vice-Chairman Kelly Aberasturi called the business meeting to order at 9:35 a.m.

REQUEST FOR ADDITIONAL AGENDA ITEMS

MOTION: Commissioner Dale moved to approve the agenda without changes. Commissioner Marvin seconded the motion. Motion approved by unanimous consent.

REVIEW AND APPROVAL OF 04/24/18 MINUTES

No changes to the Board of Health minutes of April 24, 2018 were noted.

MOTION: Commissioner Dale moved to approve the minutes of April 24, 2018 without changes. Commissioner Marvin seconded the motion. Motion approved by unanimous consent.

REVENUE AND EXPENDITURE REPORT:

Financial Manager Patty Foster presented the April financial report. Clinic fees continue to decline. Environmental health fees continue to increase. Expenditures at this point are at about 77% of target. The net cash position reflects that revenues have exceeded expenditure by \$66,000. Patty highlighted capital outlay expenses. Patty also noted that the Administration category has higher expenditures than normal due partly to the renewal of Halogen software and Together Southwest expenditures for employee development.

CITIZEN REVIEW PANEL APPOINTMENT RECOMMENDATIONS

The State Legislature passed a piece of legislation relating to the Child Protective Services Act and the foster care system. The legislation mandates that the health districts oversee the citizen review panels. These panels have been housed through Idaho Department of Health and Welfare; however, some legislators had concerns about conflict of interest and decided that the health districts were a more neutral organization to oversee the citizen review panels.

Nikki asked that the board members provide input on selecting members to re-establish panels. An application to form those is being developed. She asked board members for nominations or recommendations for panel members. Anyone currently serving as a panel member is welcome to reapply.

Once the application is developed Nikki will distribute it to Board of Health members and County Commissioners.

EXECUTIVE COUNCIL REPORT

Commissioner Dale provided an update on the recent executive council meetings. Most recently the council has been discussing the resolution adopted at last year's meeting to work on the food fee and how that is charged. He briefly discussed the three legged stool approach that has been the paradigm for the last ten years. The fundamental principle Commissioner Dale requests be addressed is why one section of the private industry deserves 67% of its fees subsidized. This subsidy does not apply to other sectors that impact public safety such as building, plumbing, or electrical. Nothing in the statute says health districts are prohibited from charging fees that cover the cost of the services.

He noted that the other part of the discussion with the executive board is the preference that all health districts be united in establishing a methodology. The trustees are largely in agreement regarding charging late fees, re-inspection fees, pre-opening fees or plan review fees.

Commissioner Aberasturi asked if the Attorney General has been consulted. Nikki explained that the Attorney General's office does not represent the health districts. The SWDH legal counsel, Mike Kane, is scheduled to attend the June Board of Health (BOH) meeting to discuss the implication and impact of adjusting fees.

REQUEST FOR ACCESS TO PHONE/CABLE LINES

Mike Hanigan came to the Board of Health meeting to request an easement from SWDH to allow him to access the fiber optics line provided to SWDH. This would allow him to run cable to the three duplexes he built on the property he recently purchased from SWDH. He would access the line where it currently comes in right on Third Avenue which is across from the courthouse at the front of the building to the back of the SWDH lot. The work would be done by FMTC professionals and would involve minimal disruption.

Doug expressed concern regarding the irrigation canal and how would that be traversed. The easement for the irrigation canal could not be transferred. His concern would still be making sure that there is some sort of an agreement or assurance.

MOTION: Commissioner Dale moved to grant this easement to Mike Hanigan with the assurances in place that we do not carry any liability for failures and that all other aspects

discussed are stipulated within that agreement as it is worked out. Commissioner Marvin seconded the motion. Motion approved by unanimous consent.

CRISIS CENTER UPDATE

Nikki and Heather Taylor, Idaho Health and Welfare (IDHW) Program Manager, presented the current Request for Proposals (RFP) for the crisis center. Nikki asked for feedback from board members about the best process to use for the selection committee. If the selection committee will be the Board of Health we may need to hold the RFP open and would not be able to select the sub-contractor until the July board meeting. The target date to open the crisis center is December 2018/January 2019. This timeframe should still give the subcontractor time to prepare.

Heather suggested the selection committee be kept fairly small. Any additional input could come from the Region 3 Behavioral Health Board. Heather has talked to the directors from the Idaho Falls crisis center and the North Idaho crisis center and both have also offered to assist with the selection process. These directors have enough physical distance as well as experience running their crisis centers and can help narrow down the field.

Vice-Chairman Kelly Aberasturi feels the Board of Health is the entity that is ultimately responsible for the crisis center and feels the Board of Health should be the one that awards the RFP. He also suggested someone from the Region 3 Behavioral Health Board may have beneficial input for the RFP response review process. Nikki suggested that the selection committee be comprised of Commissioners Dale and Aberasturi as active members of the workgroup, someone from the Behavioral Health Board and a director from the crisis center.

Heather summarized the contract status. The contract draft has been finalized and sent to the IDHW contracts unit for approval. After approval the contracts unit will send it back to the IDHW division administrator who will have one final look before sending it over to SWDH for consideration. Heather hopes to hand deliver the contract; however, at this point she does not have a set time frame. She explained there is the commitment from IDHW to contract with SWDH regarding the crisis center.

Board members discussed the crisis center contract and provided guidance to Nikki to review and approve the contract. Commissioners Aberasturi and Dale are available and willing to review the contract.

MOTION: Commissioner Dale moved that the SWDH Board of Health grant the authority to SWDH Director Nikki Zogg to sign the contract with IDHW on behalf of the Board. Commissioner Rekow seconded the motion.

Board members discussed how soon their respective counties need to budget for contributions. Nikki added that the City of Nampa has committed to providing Fiscal Year 2019 funds. The City of Caldwell has requested a formal funding request letter. Nikki has submitted that to them.

Commissioner Marvin, Commissioner Rekow, and Commissioner Hanigan asked Nikki to send the information regarding the county contributions request from their respective counties.

Nikki provided an update on potential locations for the crisis center. Saint Alphonsus offered a location for donation. The crisis center workgroup opted to not consider it due to extensive renovations needed and less than ideal location. She explained that the state contract requires that

the crisis center be located in Canyon County and on a bus route. The workgroup also feels freeway access is also important to be able to get to it. There are not many options.

Caldwell School Superintendent said the school may have property available to sell, donate, or lease. Doug has been working with a realtor regarding the former Golden Dragon restaurant. That facility was not available; however, the realtor has some familiarity with the crisis center location constraints and will work to identify some options. The workgroup decided to use that realtor to help identify potential locations. Doug added that he has been in contact with the realtor and after the crisis center workgroup meeting asked them to provide the lease contract and buyer contract for our board to review so that we can make sure there are no costs to SWDH unless some property is donated at a later time.

Saint Alphonsus initially discussed donating a very large facility. Following an appraisal, they were not willing to further consider that.

The crisis center workgroup will ask Saint Alphonsus and St. Luke's for a cash donation.

CRISIS CENTER RFP

Following the Crisis Center update Board members discussed the RFP as presented. Board members did not have questions regarding the RFP.

MOTION: Commissioner Marvin moved to accept the Request for Proposal as presented. Commissioner Rekow seconded the motion. Motion approved by unanimous consent.

SPECIAL REPORT: MERCURY

Meeting attendees viewed a video about the dangers of mercury. Tiny beads of mercury can be difficult to spot. When coming into contact with the air mercury gives off a vapor not visible to the naked eye. Disturbing the air such as walking around in the room causes the vapors to rise and spread making it more likely to breathe the vapors in.

Mercury cannot be absorbed through bare skin. Symptoms of mercury exposure include excessive shyness, mood swings, irritability, insomnia, muscle weakness, nervousness, loss of coordination

The video highlighted steps to take to clean up a mercury spill including:

- Do not vacuum the mercury
- Get people and pets out of the room
- Lower the room temperature and open the door or window to the outside
- Close all air vents, registers and returns
- Cover the spill area with plastic
- Close off the room

DIRECTOR'S REPORT

Term expirations

Nikki reminded board members that term expiration letters will be sent to the counties whose board members terms expire the end of June.

Board elections

Board elections will be held in June.

Renewal of National Association of Local Boards of Health (NALBOH) membership

Last two years our BOH has opted not to join NALBOH. Nikki asked Board members if they want to reconsider that. Board members discussed the minimal benefits they get. Board members directed Nikki to not renew for now and revisit in May 2019.

Idaho Association of District Boards of Health (IADBH) Agenda

A draft schedule of events for the two day IADBH conference in June is available in the board binders.

IADBH Bylaws Revisions

Nikki explained she included the bylaw revisions that will be up for vote at the June IADBH. The SWDH BOH approved these revisions last year.

IADBH Legislative Panel Topics

Nikki asked BOH members for input regarding topics or questions for the legislative panel that will answer questions at the June IADBH meeting. One idea is to ask legislators for input on solutions for coverage for the Medicaid gap population.

SHIP Quality Improvement Line Item Budget Request

Nikki informed BOH members that district directors are considering asking the state legislature to consider a line item to fund the SHIP Quality Improvement (QI). The directors would like to ask the state for funding to continue to fund the QI specialist and some funding to move forward with the regional collaboratives.

Food Fee Environmental Health Directors Work Group (EHDWG) Draft Resolution

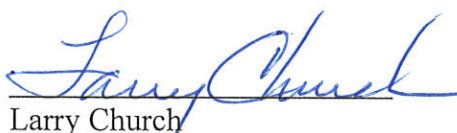
Nikki distributed the draft resolution that the EHDWG has been working on. Commissioner Dale asked for guidance from the Board regarding the direction SWDH BOH wants to take. Board members directed Commissioner Dale to continue on forward with the food fee revisions.

There being no further business, the meeting adjourned at 11:43 a.m.

Respectfully submitted:


Nikole Zogg
Secretary to the Board

Approved as written:

 7-24-2018
Larry Church
Chairman
Date